

# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

# Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

September 07, 2020

### Office Order No.:171-2020

The posting of Mr. Thowhidul Islam (2781), Assistant Officer, vide Office Order No.:153-2020, dated 20-08-2020 is hereby partially revised and he is given posting to U/W Dept., Ramu FPR Centre, Cox's Bazar Zone-04.

Mr. Thowhidul Islam is advised to report his joining to the Incharge, Ramu FPR Centre, Cox's Bazar Zone-04 by 10-09-2020 with a copy to the Administration Dept., Head Office, Dhaka.

After Joining at U/W Dept., Ramu FPR Centre Mr. Thowhidul Islam is hereby advised to work at IT Dept., at same premises in addition to his existing duties.

The Cash allowance @ Tk.750/- of Mr. Thowhidul Islam is hereby withdrawn.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Thowhidul Islam (2781), Assistant Officer.

#### C.C. to:

- 1. The Chief Executive officer for kind information.
- 2. The DMD & CS.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The SEVP & Incharge, Administration Dept.
- 5. The EVP & Incharge, U/W Dept.
- 6. The EVP & Incharge, IT Dept.
- 7. The EVP & Incharge (I/A).
- 8. The SVP & Incharge, Finance & Accounts Dept.,
- 9. Office Order file
- 10. Personal file.
- 11. Master file.

- The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
- 2. The Incharge, Cox's Bazar Zone-04.
- The Incharge, Ramu FPR Centre.

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Mahmudur Rahman Talukder Senior Vice President (Admin)

• Mr. Thowhidul Islam (2781), Assistant Officer.